

Name of applicant : _____
Volunteer position requested : _____
Risk level of position : _____
Description :

| |
|--|
| |
|--|

Name of reference : _____

Hello _____ ;
When applying as a volunteer for the _____ Christian Community in _____ , _____ gave your name as a reference.

According to our screening policy, to complete a volunteer request with the diocese or its parishes, references must be obtained.

Below are questions pertaining to the volunteer request. Please answer honestly and be assured that your answers will remain confidential.

Thank you in advance for your time and cooperation.
The Diocesan Policy Committee

1. How long have you known _____ ? _____
2. In what capacity have you known _____ ? _____
3. Describe their personality, their character, their work ethic.

4. After having read the volunteer position description, do you believe that _____ will be able to fulfill the requirements of the position? Why?

5. Do you believe that _____ is a person of trust in regards to : _____

6. In all aspects of daily life, conflicts may occur, and this is no different when volunteering. Do you believe that _____ will be able to manage or lend support to resolve such conflicts, if they arise? Why?

7. For each of the character traits below, please select the column which best describes _____ capacities.

| | UNSATISFACTORY | LESS THAN SATISFACTORY | SATISFACTORY | VERY SATISFACTORY | EXCEPTIONAL |
|-----------------|----------------|------------------------|--------------|-------------------|-------------|
| Honesty | | | | | |
| Reliability | | | | | |
| Confidentiality | | | | | |
| Team work | | | | | |
| Communication | | | | | |
| Enthusiam | | | | | |
| Initiative | | | | | |

I, _____ confirm that I have completed this form honestly and, to the best of my knowledge, the information I provided is accurate and complete.

I acknowledge that by signing below I authorize the Diocese of Bathurst to communicate with me by telephone if the need arises.

Signature of the reference : _____ Date : _____

**Please seal this form in the provided envelope
and return it to the Diocese of Bathurst as soon as possible.
The envelope may be dropped off at the parish main office
or sent by mail to the following address :**



**Diocese of Bathurst
P.O. Box 460
Bathurst, NB
E2A 3Z4**